

# Kyle Michael Miller

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## EXPERIENCE

### TV2 – Kent State University

*Fall 2007 – May 2009 (General manager, producer, marketing director, reporter, anchor)*

- Oversee 110 employees; directly manage 20 employees
- Produced two, 30-minute live newscasts a week, 3 Election Shows and 2 specials
- Turned packages, VOs, VOSOTS for daily newscasts
- Anchored, fronted stories, performed live shots
- Edit and uploaded newscasts and stories to the Web

### NBC Universal – New York City

*NBC News – TODAY SHOW intern (May-September 2008)*

- Shot, wrote and produced eight stories for TodayShow.com
- Worked with online correspondent to create a new segment called the “Backstage Pass”
- Video used both online and on the show
- Helped write and produce five segments (wrote questions, selected video, pictures, graphics)
- Assisted in producing six pieces (helped write the script, selected video, sound bites, graphics)

### WABC TV- New York City

*Programming department - Intern (May - August 2007)*

- Assisted in producing four television specials including Central Park, Asia Society and Wheel of Fortune’s 25<sup>th</sup> Anniversary
- Accompanied producers on numerous shoots and assisted to make them run smoothly
- Became proficient at transcribing interviews and dubbing tapes
- Learned process of creating a television show, necessary skills to make it successful and what producers look for when selecting sound bites, video and writing scripts

### Barlow-Hartman Public Relations – New York City

*Intern for eight Broadway publicists (May-August 2007)*

- Accompanied publicists at press events including photo shoots, newspaper and magazine interviews, Broadway-related functions, major television appearances such as “The View” and “Today Show”
- Compiled and formatted annual Season Release detailing current Broadway and off-Broadway shows for major NYC media outlets
- Helped plan and setup press events including Broadway in Bryant Park, Broadway in the Alley and the Color Purple’s 1000<sup>th</sup> Show

### GlenOak High School – Canton, Ohio

*Choral Music Department Administrative Assistant (August 2006-May 2008)*

- Handled finances for nine choirs consisting of more than 400 students
- Organized four concerts and two musical productions with more than 500 participants
- Became proficient at Microsoft Word, Power Point and Excel

## EDUCATION

Kent State University    Broadcast News major, Business Management minor    Graduation: May 2009  
Mercyhurst College    Academic scholarship (2005-2006)

## SKILLS

FinalCut Pro    ENPS    Adobe Photoshop    Avid iNews    PC & Mac Platforms

## HONORS & ACTIVITIES

*Dean’s List*

*Kappa Tau Alpha National Honor Society in Journalism*

*Society of Professional Journalists Mark of Excellence Regional Award Winner*

*USA Volleyball – team qualified 5 times for national championship (three-year captain)*

*Collegiate volleyball official – certified to officiate Division I, II and III college volleyball, youngest official at the USA Junior Olympic National Championship*

*NCAA Volleyball – ranked as a top defensive player in the nation*

*Faith Family Church – active member and greeter (May 2006-present)*